GOVERNMENT OF PUDUCHERRY DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT SURVEY AND SETTLEMENT

(G.O Ms. No.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Notification No.F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of Schedule – III of the Revenue (Survey and Settlement) Department Notification issued in G.O.Ms.No. 4 dated 3rd June 2003 and published as the Supplement to the Gazette No.26 dated 1st July 2003, in so far as it relates to the post of Senior Draughtsman, save as respects, things done or omitted to be done before such supersession, the Lieutenant-Governor of Puducherry, hereby makes the following rules, regulating the method of recruitment to the Group 'B' post of Senior Draughtsman in the **Department Of Revenue And Disaster Management (Survey And Settlement)** of the Government of Puducherry namely:-

- 1. **Short title and commencement**:- (1) These rules may be called the Government of Puducherry **Department Of Revenue And Disaster Management (Survey And Settlement)**, Group 'B' (**Senior Draughtsman**) Recruitment Rules, 2016.
- (2) They shall come into force on and from the date of their publication in the official gazette.
- 2. **Application**—These rules shall apply for recruitment to the posts in the Survey and Land Records Department specified in column (1) of the said schedule hereby annexed.
- 3. **Number of posts, its classification and Level in pay matrix**:-- The number of the said posts, its classification, and the *Level in pay matrix* shall be as specified in columns (2) to (4) of the said Schedule.
- 4. **Method of recruitment, age limit and other qualifications:--** The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.
- 5. *Disqualifications*:-- No person, ---
- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person; shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

- 6. **Power to relax**:-- Where the Lieutenant-Governor, is of the opinion, that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing and in consultation with the UPSC relax any of the provisions of these rules with respect to any class or category of persons.
- 7. **Saving:** Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

ANNEXURE - 3

Form to be filled by the ministry /Department while forwarding proposal to UPSC while proposing amendment to existing recruitment rules

1.	Name of the post	Senior Draughtsman
2.	Name of the Department	Directorate of Survey and Land Records, Puducherry.
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (Copy of the original rules and subsequent amendments should be enclosed, duly flagged and referenced)	

1.	Name of the post	:	Senior Draughtsman
2.	Number of post	:	11 (Eleven)(2016) Subject to variation dependent on work-load
3.	Classification	:	General Central Services—Group 'B' (Non-Gazetted- Non-Ministerial)
4.	Level in the Pay Matrix	•	Level 6 in the Pay Matrix (as per VII CPC)
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruits	:	Between 18 and 30 years (Relaxable for Government servants up to 5 years in accordance with orders or instructions issued by the Government) Note:(i) The crucial date for determining the age limit shall be closing date for receipt of application. Note:(ii) In case of recruitment made through Employment *Exchange, the crucial age for determining the age limit shall, in each case, be the last date upto which the Employment Exchange are asked to submit the names.
7.	Educational and other qualifications required for direct recruits.	•	Essential: Three years Diploma in Civil Engineering from a Government recognized institution. Desirable: Two years experience in Autocad (Civil). Note: The qualification is relaxable at the discretion of the competent authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	:	No
9.	Period of Probation, if any.	•	Two years for Direct Recruits and Promotees. Note: During the period of Probation the Departmental Tests and Training prescribed by the Government shall be passed by the Direct Recruits and Promotees.
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the posts to be filled by various methods	:	By promotion failing which by deputation failing both by Direct Recruitment.

SE

In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption is to be made.

Promotion:

Draughtsman in Level 4 of the Pay Matrix with 10 years service in the grade rendered after appointment thereto on a regular basis and has passed -

- (i) Revenue Draughtsman Test- Paper I, II, III & IV
- (ii) Computation Test Paper I & II; and
- (iii) Training in Autocad sponsored by the department.

Note-1: The requirement of training for promotion is not applicable to the incumbent holding the feeder post on regular basis on the date of notification of these rules.

Note-2: Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to next higher grade along with their juniors who have already completed such qualifying / eligibility service.

Note-3: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01.01.2006 / the date from which the revised pay structure based on sixth central pay commission recommendations has been extended shall be deemed to be service rendered in the corresponding grade pay / pay scale extended based on the recommendations of the Pay Commission.

Deputation:

Officers under the Central / State Governments / Union Territories / Statutory/Autonomous Organizations / Public Sector Undertakings:-(a) (i) holding analogous posts on

- (a) (i) holding analogous posts on regular basis in the parent cadre / department; or
- (ii) with 10 years service in the grade rendered after appointment thereto on a regular basis in post in Level 4 of the Pay Matrix; and (b) Possessing the educational qualifications and experience prescribed for direct recruits under column (7) Note-1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for

			appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion. [Period of deputation (ISTC) including the period of deputation (ISTC) in another ex-cadre post held immediately proceding this appointment in the same or some other organization or departments of the Central / State / Union Territory Governments shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications]. Note-2: For the purpose of appointment on deputation basis, the service rendered on regular basis by an officer prior to 01.01.2006 / the date from which the revised pay structure based on sixth central pay commission recommendations has been extended shall be deemed to be service rendered in the corresponding Grade pay / pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one prerevised scale of pay into one grade with a common Grade Pay / Pay Scale and where this benefit will extend only for the post or posts for which that Grade Pay / Pay Scale is the normal replacement grade without any upgradation.
12.	If a Departmental Promotion Committee exists, what is its composition?	•	Group 'B', Departmental Promotion Committee for considering Promotion / Departmental Confirmation Committee for considering Confirmation :- 1. Chief Secretary to Govt Chairman 2. Secretary (Revenue) Member 3. Special Secretary (Revenue) Member 4. Dy. Secretary(Survey) Member
13.	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment	:	Consultation with UPSC not necessary.

DIRECTOR
SURVEY & LAND RECORDS
PUDUCHERRY.